



2023 - 2024 FAMILY DAY CARE FEE SCHEDULE (effective 10th July 2023)

Northern Rivers Family Day Care is a flexible service providing childcare across a range of hours and days, including nights and weekends, at numerous sites across the Northern Rivers. We endeavour to meet each family's specific childcare needs by offering a variety of FDC service options.

PARENT SERVICE LEVY:

\$1.97 per hour/child

Parents pay this Levy specifically for services provided to Educators which improve the quality of childcare (such as professional development and frequent home visits). The Levy is included in the service fee and is collected by the Educator.

STANDARD FEE FOR CHILDREN NOT AT SCHOOL:

\$12.72 p/h (incl. \$1.97 Parent Service Levy)

Standard hours are from 8.00 am to 6.00 pm Mon - Fri.

STANDARD FEE FOR SCHOOL CHILDREN: (min booking 1 hour)

\$10.59 p/h (incl. \$1.97 Parent Service Levy)

NON-STANDARD FEE FOR ALL CHILDREN:

\$13.59 p/h (incl. \$1.97 Parent Service Levy)

Care before 8.00 am and after 6.00 pm Mon-Fri, and any time on weekends and public holidays.

CASUAL FEES FOR ALL CHILDREN:

Ask your Educator.

Casual fees are for non-regular bookings. They are usually available for parents to have a night out or to attend social functions on weekends. They must be during non-standard hours. Parents who require regular non-standard hours care or have a standard hours booking but require extra time before or after their booking cannot be charged a casual fee. For example, if a parent has an after-work hours meeting and needs a couple of extra hours, they will not be charged a casual fee. They will be charged a non-standard hour's fee if the care is in non-standard hours.

Educators are under no obligation to provide casual bookings. Therefore, they may set a fee considerably higher than regular fees to compensate them for the fact that there will usually only be one or two children in care. Educators may set different fees for one, two or three children. Casual fees still attract CCS if a child has not already used all their weekly subsidy entitlement. This can mean the full fee will be more than halved! Children in casual care are covered by the same insurance and regulations as standard care. If your educator offers casual bookings, please discuss the rates, and take advantage of the opportunity to have a night out. If you have any questions you wish to discuss with a staff member, please do not hesitate to call our office numbers.

Prior notification (12 hours) of cancellation of a casual booking does not incur a childcare fee, however a cancellation fee equivalent to four hours or half of the agreed fee (whichever is less) will apply to casual bookings that have been cancelled less than 12 hours before starting time.

BOOKED HOURS:

8 hours minimum per day.

The minimum daily session is 8 hours for children not at school. In some instances, only a longer session may be available (maximum session is 10 hours). Parents may accept a longer daily session (9-10 hours) or request a shorter session (subject to availability). Parents are entitled to use all the hours of their daily booking. Fees will not be charged for any hours that are not available for use by the child.

PAYMENT OF FEES:

The gap fee (after CCS deductions) must be paid in full at the end of each week for your child to attend childcare the following week. Parents must pay their gap fee via electronic funds transfer (EFT) to their Educator. Cash can no longer be accepted. Parents who are having difficulty paying fees on time will be required to enter into a direct debit agreement.

SECURITY DEPOSIT:

A security deposit is required for each child at the time of enrolment prior to childcare commencing. This deposit will be used to cover any outstanding fees at the conclusion of the child's enrolment, with the balance returned.

CHANGES TO CHILDCARE BOOKING:

Two weeks (14 days) notice is required unless mutually agreed to. Requests to vary childcare bookings are subject to availability.



TERMINATION OF CARE:

Two weeks (14 days) written notice is required in advance of the date when care will no longer be required (*except for the first week of care*). Failure to give two weeks' notice will require payment of two weeks full fees in lieu. If a child attends some or all of this notice period, and is not absent on the last day, then CCS will be available. However, any last day absence(s) from a permanent booking (after which the child never physically returns to care) do not receive CCS and are therefore charged at the full fee rate.

Where an educator decides to terminate care four weeks (28 days) notice is required.

ABSENCES:

CCS is paid for up to 42 absences in each financial year, including public holidays. CCS may be payable for an additional 20 days for exceptional circumstances such as illness or parenting orders/court orders (evidence required). We may fill an absence with a casual placement. Fees are charged for absences if the childcare was available for use.

TRAVEL: \$8.50 per round trip of 5 Kilometres or less for each family
\$16.00 per round trip of 10 Kilometres or less for each family
\$8.50 for each additional unit of up to 5 Kilometres

MEALS:

Snacks \$4

Lunch \$5

Dinner \$6

Meals are charged as a dollar value on Attendance Records. Educators may negotiate meal costs depending on the meal provided, and the needs of the child concerned. All meals (including snacks) must however provide a balanced nutritional content and include a drink and fruit. Dinners are expected to be nutritious cooked meals. These charges will be included in the total weekly fee to which CCS is applied.

LATE / EARLY FEES:

Children who arrive or are collected outside standard hours without prior agreement may be charged an early/late fee of \$7.50 per 15 minutes. Parents who regularly arrive earlier or later than their booked hours will be required to increase their permanent booked hours by the minimum 1 hour and pay for the new booking regardless of use.

PUBLIC HOLIDAYS:

Most of our FDC services do not operate on Public Holidays. Standard childcare fees are charged for permanent bookings which fall on a public holiday. However, to do this the FDC service must have been available immediately before & after the holiday (i.e. the Educator did not take leave on the normal working days before and after the public holiday). FDC services who provide care on a public holiday will charge a non-standard rate only to those children who attend. Most FDC services will close from Christmas Day to New Year's Day. Fees will only be charged for children who physically attend care during this period. Non-standard rates may be charged during this time for those who attend.

CHILD CARE SUBSIDY:

2023-2024 CCS hourly rate cap for Family Day Care is \$12.72

Parents are advised to apply for CCS prior to enrolling to ensure they receive their benefits from the commencement of care. For more information, please refer to Services Australia (servicesaustralia.gov.au/Raising Kids)
Childcare fee estimations can be complex. Please contact the office for assistance.